



CITY OF EVANSVILLE  
Board of Public Safety  
Civic Center Complex, Room 301  
Evansville, IN 47708  
812.436.7897

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 **MINUTES**   
**December 6<sup>th</sup>, 2023**

Building Commission – Kim Josey  
Transportation & Services – Todd Robertson  
City Engineer’s Office – Mike Labitzke

Police Department – Chief Billy Bolin  
Fire Department – Chief Paul Anslinger

~ Pledge Of Allegiance ~

A. Business With Representatives:

Presentations Were Made By Two Parties Representing Heritage Petroleum And Vision IV. Arguments Extended Along With Questions From The Board And Rebuttals From Each Party For Approximately 1.25 Hours. The Topic Was Whether Or Not To Re-Instate The Special Parking Permit For Vision IV.

After Both Presentations Were Made And Questions Were Asked By The Board The Motion Was Made To Table The Decision On Extending The Parking Permit Until BPS Meeting On December 20<sup>th</sup>, 2023. Said Motion By Kaycee Zeller To Approve, 2<sup>nd</sup> Micheal Retter By And So Ordered And Was Approved.

A Further Motion Was Made To Extend The Current Parking Permit Until December 20<sup>th</sup>, 2023, To Vision IV. The Motion Was Made By Richard Hubbard To Approve, 2<sup>nd</sup> By Kaycee Zeller And So Ordered And Approved

1. Presentations Regarding Special Parking Permit At Location 400 N. 7<sup>th</sup> Ave.  
Evansville, IN 47710

Motion By Richard Hubbard To Approve, 2<sup>nd</sup> By Kaycee Zeller And So Ordered And Approve The Following:

2. Approval Of Board Of Public Safety Calendar For 2024

Michael Retter, President  
Kayce Zeller, Vice President  
Richard Hubbard, Member  
Aaron Allen, Counsel Attorney



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**Motion By Kaycee Zeller To Approve, 2<sup>nd</sup> Micheal Retter By And So Ordered And Approve The Following:**

3. City Engineers Request Approval Of The Removal Of An Existing 10 Minute Drop Off Area At The Intersection Of 3<sup>rd</sup> And Main Street That Used To Service The Don's Cleaners Facility. The Cleaner No Longer Occupies The Building And Due To The Proximity Of The Drop Off Area To A Fire Hydrant, And To Comply With Evansville Municipal Code, It Is The Recommendation Of The City Engineers That The Zone And Sign Be Eliminated. This Will Allow For The 15' Clear Area From The Hydrant. City Engineers Also Recommend The Curb Be Painted Yellow.

**Motion By Kaycee Zeller To Approve, 2<sup>nd</sup> Micheal Retter By And So Ordered And Approve The Following:**

4. Andy Scheessele Of Shalco Door Requests A No Parking Zone Be Installed/Painted At 28 W Indiana Street. The No Parking Area Will Be On The North Side Of Indiana Street Across From Their Facility Starting At The Eastern Side Of Their Garage Door Extending 55 Feet To The Entrance Of The New House Development Under Construction. This No Parking Zone Is Needed Due To The Fact They Leave Their Facility With Trailers And Can Not Make The Turn Due To Parked Cars On The North Side Of The Street. This No Parking Zone Was Proposed To The City Engineers And The Request To Install This No Parking Area Was Deemed Justified And Approved By That Department.

**Departmental Reports:**

- A. Police Department – Captain Patrick Mc Donald

**Motion By Kaycee Zeller To Approve, 2<sup>nd</sup> Micheal Retter By And So Ordered And Approve The Following:**

- 1) Requests Approval To Surplus 1989 International Box Truck,  
White VIN#: 1GBHP32KXK3320351

**Motion By Richard Hubbard To Approve, 2<sup>nd</sup> By Kaycee Zeller And So Ordered And Approve The Following:**

1. Requests Approval Of AXON TASER Energy Weapon Agreement.

Michael Retter, President  
Kayce Zeller, Vice President  
Richard Hubbard, Member  
Aaron Allen, Counsel Attorney



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Motion By Richard Hubbard To Approve, 2<sup>nd</sup> By Kaycee Zeller And So Ordered And Approve The Following:

2. Request Approval To Surplus/Dispose Of:
  - a. Kodak Easy Share Z712 Camera
  - b. Canon Powershot A590 Camera
  - c. Canon F917500 Scanner
  - d. (3) Kodak Power Shot A1200 Cameras
  - e. Kodak Easy Share C180 Camera
  - f. Nikon Coolpix 775 Camera
  - g. Panasonic 700x Video Camera
  - h. Sony Handy Cam Video Camera
  - i. Kodak Easyshare Z1285
  - j. (2) Sony VOR Cassette Recorders
  - k. Nikon Coolpix Camera
  - l. (2) Sony TCM-89V Cassette Recorders
  - m. Panasonic Slim Line Cassette Recorder
  - n. (3) Lanier P-165 Cassette Recorders
  - o. Sony TCM-353-V Cassette Recorder
  - p. Hewlet Packard Laser Jet 1200 Printer
  - q. 2 Sony BM 575 Micro Cassette Recorders

B. Fire Department – Division Chief Michael Larson

Motion By Richard Hubbard To Approve, 2<sup>nd</sup> By Kaycee Zeller And So Ordered And Approve The Following:

A Request Was Added To The Agenda To Open Bids For Two Evansville Fire Department Projects.

Firehouse #6 Renovations:

Danco -> Base \$90,000 + Locker \$15,000 + Floor \$5100

Arc -> Base \$86,000 + Locker \$15,100 + Floor \$9500

Deig -> Base \$74,000 + Locker \$12,400 + Floor \$9000

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Air Station Quotes:

Hoosier Fire: \$124,280

Proair Midwest: \$94,400 + \$4000/Compressor

Mcqueen: \$106,840

Deputy Chief Larson Asked To Take Bids Under Advisement. Motion By Kaycee Zeller To Approve, 2<sup>nd</sup> Micheal Retter By And So Ordered And Approved.

C. Building Commission – Kim Josey

Motion By Kaycee Zeller To Approve, 2<sup>nd</sup> Micheal Retter By And So Ordered And Approve The Following:

- a. Requests The Approval To Award The Bids That Were Taken Under Advisement On November 15<sup>th</sup>, 2023 For The Following Properties:
  1. 1002 Edgar St. – Raze/Demolish Garage Only – Stemaly \$3996
  2. 416 E. Franklin St. – Raze/Demolish Fire Damaged House – Stemaly \$9070
  3. 220 E. Oregon St. – Raze/Demolish House – Heidorn Excavating \$7000
  4. 4513 N. Fulton Ave. – Raze/Demolish House – Heidorn Excavating \$5100
  5. 1013 S Bedford Ave. - Raze/Demolish House – Velpen \$6950
  6. 1210 Marshall Ave – Raze/ Demolish House, Garage, Carport And Damaged/Collapsed Fence. Stemaly \$7934
  7. 215 E. Virginia St. – Raze/Demolish House – Heidorn Excavating \$9975
  8. 631 E. Virginia St. Raze/Demolish House – Stemaly \$7348

D. Transportation & Services – Todd Robertson

Michael Retter, President  
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Richard Hubbard, Member  
Aaron Allen, Counsel Attorney



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E. Special Event Permit – Sgt. Adam Will

Motion By Richard Hubbard To Approve, 2<sup>nd</sup> By Kaycee Zeller And So Ordered And Approve The Following:

- 1) University Of Evansville Requests Approval Of Their “Winter On Walnut” Event Starting At 10:00 A.M. December 1<sup>st</sup> Thru 10:00 A.M. December 2<sup>nd</sup> Closing Walnut Between Rotherwood And Weinbach Ave. **This Was Approved By Board Of Public Works November 30<sup>th</sup>.**

**\*\*BARRICADES REQUESTED\*\***

**Consent Section:**

A. Dumpster In The Street

Motion By Kaycee Zeller To Approve, 2<sup>nd</sup> Micheal Retter By And So Ordered And Approve The Following:

- 1) 707 E Iowa  
Tyler Mersinger – Carousel Property Management.  
Duration: November 29<sup>th</sup> Thru December 10<sup>th</sup>  
Purpose: House Clean Out

Motion By Richard Hubbard To Approve, 2<sup>nd</sup> By Kaycee Zeller And So Ordered And Approve The Following:

- 2) 2716 Grandview Drive  
Dusty Beane – Service Master DRCS  
Duration: November 27<sup>th</sup> Thru December 4<sup>th</sup>.  
Purpose: Debris Removal & Cleaning Of An Apartment

B. Road Closures

Motion By Kaycee Zeller To Approve, 2<sup>nd</sup> Micheal Retter By And So Ordered And Approve The Following:

- 1) Ben Larson Of Midwest Contracting Requests A Lane Restriction At 5520 Vogel Road From December 11<sup>th</sup> Thru December 15<sup>th</sup> From 6:00 A.M. To 4:30 P.M.  
Purpose: Tearing Up Drive And Pouring New Approach For Driveways.

Michael Retter, President  
Kaycee Zeller, Vice President  
Richard Hubbard, Member  
Aaron Allen, Counsel Attorney



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Motion By Richard Hubbard To Approve, 2<sup>nd</sup> By Kaycee Zeller And So Ordered And Approve The Following:

- 2) Eric Titzer Of Sterling Industrial Requests Closure Of Main Street At The Corner Of Main Street And Indiana Street Down To The Entrance To Mc Donalds From December 4<sup>th</sup> Thru December 22<sup>nd</sup> From 7:00 A.M. To 5:00 P.M.  
Purpose: Installation Of Jacobsville Sign For The City Of Evansville.

Motion By Richard Hubbard To Approve, 2<sup>nd</sup> By Kaycee Zeller And So Ordered And Approve The Following:

- 3) Officer Kurt Chapman Of The Evansville Police Department Requests A Road Closure On December 7<sup>th</sup> From 5:00 P.M. To December 8<sup>th</sup> 1:00 P.M. On 6<sup>th</sup> Street From Main Street To Sycamore Street, And The Curb Lane Of 6<sup>th</sup> Street To MLK Blvd.  
Purpose: School Bus Traffic For Nutcracker Performance.

**\*\*BARRICADES REQUESTED\*\***

Motion By Kaycee Zeller To Approve, 2<sup>nd</sup> Micheal Retter By And So Ordered And Approve The Following:

- 4) Joshua Driskell Of The Downtown Evansville Economic Improvement District Requests The Closure Of Main Street For The Entire 200 Block Of Main Street Starting January 2<sup>nd</sup>, 2024, From 6:00 A.M. To 4:00 P.M.  
Purpose: Removal Of Christmas Decorations From Archway At Second And Main.

Motion By Kaycee Zeller To Approve, 2<sup>nd</sup> Micheal Retter By And So Ordered And Approve The Following:

- 5) Laura Windhorst Of The City Clerks Offices Requests A Lane Restriction On NW 3<sup>rd</sup> Between Sycamore And Vine Street To Allow Q-Stripe (A Company Contracted To Paint Spaces And Curbs In The Downtown Area) To Keep Cars From Parking On The Street Where They Need To Paint.

**\*\* BARRICADES AND/OR "BY ORDER OF POLICE NO PARKING SIGNS" REQUESTED \*\***

Motion By Kaycee Zeller To Approve, 2<sup>nd</sup> Micheal Retter By And So Ordered And Approve The Following:

- 6) Heather Brennan Of Altstadt Hoffman Plumbing Requests A Road Closure At 1517 Cumberland Ave South Of Dearborn St, North Of Emerson St Starting On December 12<sup>th</sup> Thru The 15<sup>th</sup> From 8:00 A.M. To 4:00 P.M.  
Purpose: Water Service Installation

Michael Retter, President  
Kaycee Zeller, Vice President  
Richard Hubbard, Member  
Aaron Allen, Counsel Attorney



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C. Parking Permit

1) Request Approval Of Parking Permit:

The Below Request Was Dismissed As Board Of Public Safety Has No Authority To Grant The Request.

a. Belinda Lawrence

Requests A Parking Permit On The Lot At Sycamore & Martin Luther King Jr. Blvd.

Duration: Permanent

2006 – Honda – Ridgeline – Black/Green

NOTE: Ms. Lawrence Came To The Administrator Of The Board Of Public Safety And Asked For A Permit To Park In The Lot At The Corner Of Sycamore & Martin Luther King Jr. Blvd. After Some Research By The Administrator, It Was Discovered That The Lot In Question Is Owned By Evansville Building Authority And The Evansville Board Of Public Safety Cannot Issue A Permit For This Lot. This Information Was Imparted To Ms. Lawrence.

Motion By Richard Hubbard To Approve, 2<sup>nd</sup> By Kaycee Zeller And So Ordered And Approve The Following:

b. RENEWAL

4 Parking Permits For Architectural Renovators

Original Permits Approved By BPS 10/11/2023

Project Taking Longer Than Anticipated

Of Building Renovation At 208 Main Street

Duration Of Requested Permit: End Of January 2024

Michael Retter, President  
Kayce Zeller, Vice President  
Richard Hubbard, Member  
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D. Handicap Parking

1) Request Approval Of:

Motion By Kaycee Zeller To Deny, 2<sup>nd</sup> Micheal Retter By And So Ordered And Denied The Following:

- a. 1607 E Frankin Street  
Brenda K Bloomer

Through Inspection Of The Requested Location Which Has An Area In The Rear For An Individual With A Handicap Placard And/Or License Plate To Park. And There Is A "NO PARKING" Zone In Front Of The House With Warning Sign Displaying Winding Road Ahead And Reduced Speed To 20 MPH. Traffic Engineering Department **Recommend A Denial** For A "Public Handicap Parking Location" At 1607 E Franklin Street, Evansville Indiana 47711

Motion By Kaycee Zeller To Deny, 2<sup>nd</sup> Micheal Retter By And So Ordered And Denied The Following:

- b. 926 Edgar Street  
Vera Fireline

Traffic Engineering Spoke With Ms. Fireline And There Is A HCPS Already There She Didn't Know She Could Use It Since The Neighbors Are No Longer There. I Would **Recommend Denial** Of An Additional HCPS And We Will Move The Current One Closer To Her House In Order Not To Occupy Another On-Street Parking Area.

Motion By Richard Hubbard To Approve, 2<sup>nd</sup> By Kaycee Zeller And So Ordered And Approve The Following:

- c. 1125 Lodge Ave  
Deborah R Thomas

Through My Inspection Of The Requested Location Which Have No Other Available Designated Parking For Citizens With Handicap Placard And/Or License Plate. TED **Recommend The Approval** Of One "Handicap Parking Location" At 1125 Lodge Avenue, Evansville Indiana 47714.

Michael Retter, President  
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Aaron Allen, Counsel Attorney





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Motion By Kaycee Zeller To Approve, 2<sup>nd</sup> Micheal Retter By And So Ordered And Approve The Following:

Due To An Error In The Agenda (Last Line) The Board Amended Its Approval To Clearly State That They Were Approving 653 E. Oregon Street. Motion By Richard Hubbard To Approve, 2<sup>nd</sup> By Kaycee Zeller And So Ordered And Approved.

d. 653 E Oregon Street

Donnie Luster

Request For 2 Spots

Through My Inspection Of The Requested Location Which Have No Other Available Designated Parking For Citizens With Handicap Placard And/Or License Plate. TED Recommend The Approval Of One "Handicap Parking Location" At 1125 Lodge Avenue, Evansville Indiana 47714.

E. Massage Therapy

1) Request Approval Of:

Motion By Richard Hubbard To Approve, 2<sup>nd</sup> By Kaycee Zeller And So Ordered And Approve The Following: Also, Board Member Richard Hubbard Asked Who The Owner Was For The Record, The Owner Is Meiling Peng.

a. Sapphire Massage

New Application

1413 S Green River Road

Number Of Employees: 1

Number Of Tables: 2

Employee/Owner Is Registered As A Massage Therapist With The State Of Indiana And All Background Checks Were Made And Came Back Clear.

Michael Retter, President  
Kayce Zeller, Vice President  
Richard Hubbard, Member  
Aaron Allen, Counsel Attorney



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OTHER BUSINESS:

Motion By Kaycee Zeller To Approve, 2<sup>nd</sup> Micheal Retter By And So Ordered And Approve The Following:

1. Approve Claims.

Motion By Kaycee Zeller To Approve, 2<sup>nd</sup> Micheal Retter By And So Ordered And Approve The Following:

2. Approve The Minutes From Wednesday November 15<sup>th</sup>, 2023.

Announcements:

Next Meeting, **December 20<sup>th</sup>, 2023**

Motion By Micheal Retter To Adjourn, 2<sup>nd</sup> Kaycee Zeller By And So Ordered And Approve The Following

Adjourned: \_\_\_\_\_ 3:12 P.M.

Michael Retter, President  
Kayce Zeller, Vice President  
Richard Hubbard, Member  
Aaron Allen, Counsel Attorney

Board of Public Safety  
Evansville, Indiana